## **PUBLIC NOTICE**

## OKLAHOMA STUDENT LOAN AUTHORITY

525 Central Park Drive, Suite 600 Oklahoma City, OK 73105

## **AGENDA**

Regular Meeting, November 27, 2012 - 1:30 P.M.

- 1. CONVENE THE MEETING. Call to Order--Acknowledge Presence of Members for Quorum Purpose and Recognize Others Present.
- 2. THE MINUTES. Reading and Possible Approval of the Minutes of the October 23, 2012 Regular Meeting.
- 3. REPORTS ON FISCAL YEAR 2012 EXTERNAL FINANCIAL AUDITS AND AGREED UPON PROCEDURES BY COLE AND REED
- 4. RECOMMENDATION ITEMS.
  - A. Consideration of and Possible Approval to Remodel the 4th Floor Business Office Space to Accommodate New Staff.
- 5. BUSINESS OFFICE AFFAIRS.
  - A. Report of Status of Current Year Budget and Expenditures as of October 31, 2012 and Possible Approvals Related Thereto.
  - B. Consideration and Possible Approval of Schedule of Meeting Dates for Calendar Year 2013.
  - C. Personnel. Proposed Executive Session pursuant to Title 25, Section 307B(1) of the Oklahoma Statutes:
    - (1) Consideration of an Executive Session to discuss the compensation of every individual salaried employee of the Oklahoma Student Loan Authority as follows:

President
Executive Assistant
Receptionist
Vice President - Loan
Management
Customer Service
Supervisor
Customer Service

Representatives I-III
Electronic File Analyst
Support Services Supervisor
Records Clerks

Mail Clerk/Courier Collections Supervisor Claims Representative

Collection Clerk

Due Diligence Callers
Default Aversion Specialists

Vice President - HR
Vice President Operations/Controller
Chief Accountant
Accountants I-IV
Accounting Clerks I-III
Student Loan Acct Supervisor

Director of Accounting Director of Quality Assurance Quality Control Analyst

Financial Analyst

Servicing System Coordinator Servicing System Analyst

Project Manager

Vice President - Information

Systems

Sr. Network Administrators

Sr. PC Application

**Specialists** 

System Administrator AS/400 Programmer Director of Information

Systems

- (2) Necessary action on matters discussed in Executive Session.
- 6. FINANCIAL REPORT. Schedule of Assets, Liabilities and Equity as of October 31, 2012.
- 7. REPORTS AND POSSIBLE ACTIONS ON OPERATIONAL MATTERS.
  - A. President's Activity Report.
  - B. Division of Loan Management. Report on Loan Management Activities.
  - C. Division of Finance. Reports, consideration and possible approvals on the financial status of various bond, note or loan programs of the Authority and matters related thereto, including without limitation: (1) tenders or other redemptions of principal; and (2) process of the selection of an investment banking firm or firms regarding potential 2013 bond or note issuances by the Authority.
  - D. Division of Information Technology. Report on Information Technology Activities.
  - E. Division of Human Resources. Staff Employments, Terminations, Transfers and Other Personnel Actions and Possible Approvals Related Thereto.
- 8. NEW ITEMS. Discussion and possible action on any matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
- 9. FUTURE MEETINGS. Establish time and date of future meeting. (December 11, 2012)
- 10. ADJOURNMENT.