## **PUBLIC NOTICE**

## OKLAHOMA STUDENT LOAN AUTHORITY

## 525 Central Park Drive, Suite 600 Oklahoma City, OK 73105

## **AGENDA**

Regular Meeting, February 27, 2018 - 1:30 P.M.

- 1. CONVENE THE MEETING. Call to Order--Acknowledge Presence of Members for Quorum Purpose and Recognize Others Present.
- 2. THE MINUTES. Reading and Possible Approval of the Minutes of the January 23, 2018 Regular Meeting.
- RECOMMENDATION ITEMS.
  - A. Consideration and Possible Approval of Resolution Creating a New Operating Checking Account at Bank of Oklahoma.
  - B. Consideration and Possible Approval of Avtex Interactive Voice Response (IVR) Unit Quote in the amount of \$4,576.50.
  - C. Consideration of and Possible Approval of Revised Policy, Sick Leave.
  - D. Consideration of and Possible Approval of Revised Policy, Vacation Leave.
  - E. Consideration of and Possible Approval of Revised Policy, Attendance and Leave.
  - F. Consideration of and Possible Approval of Revised Policy, Paid Holidays.
- 4. BUSINESS OFFICE AFFAIRS.
  - A. Report of Status of Current Year Budget and Expenditures as of January 31, 2018 and Possible Approvals Related Thereto.
  - B. Presentation of Internal Audit report of Bank and Investment Account Reconciliations for October, November, December 2017.
  - C. Presentation of SSAE 18 Examination report on Operational Controls for the period of July 1, 2017 to December 31, 2017.
- 5. FINANCIAL REPORT. Schedule of Assets, Liabilities and Equity as of January 31, 2018.
- 6. REPORTS ON OPERATIONAL MATTERS.
  - A. President's Activity Report.

- B. Division of Loan Management. Report on Loan Management Activities.
- C. Division of Finance. Report on the financial status of various bonds, note or loan programs of the Authority and matters related thereto.
- D. Division of Information Technology. Report on Information Technology Activities.
- E. Division of Human Resources. Staff Employments, Terminations, Transfers and Other Personnel Actions and Possible Approvals Related Thereto.
- 7. NEW ITEMS. Discussion and possible action on any matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
- 8. FUTURE MEETINGS. Establish time and date of future meeting. (March 27, 2018)
- 9. ADJOURNMENT.